

Report

**THE URBAN OUTREACH CENTER  
OF NEW YORK CITY, INC.**

**FINANCIAL STATEMENTS**

**AS OF AND**

**FOR THE YEAR ENDED JUNE 30, 2020**

**TOGETHER WITH AUDITORS' OPINION**



**Aston Bell & Associates**

Certified Public Accountants

17 Academy Street, Suite 1008  
Newark, N.J. 07102

**THE URBAN OUTREACH CENTER OF NEW YORK CITY, INC.**

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## **INDEPENDENT AUDITORS' REPORT**

The Board of Directors  
The Urban Outreach Center of New York City, Inc.  
P.O. Box 2460  
New York, NY 10021

We have audited the accompanying statement of financial position of The Urban Outreach Center of New York City, Inc. as of June 30, 2020 and the related statements of activities, cash flows, and functional expense for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Urban Outreach Center of New York City, Inc. as of June 30, 2020, and the changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

*Aston Bell & Associates*

Newark, New Jersey  
March 16, 2021

THE URBAN OUTREACH CENTER OF NEW YORK CITY, INC.  
STATEMENT OF FINANCIAL POSITION  
AS OF JUNE 30, 2020

		<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
<b>ASSETS</b>				
Cash and Cash Equivalents	(Notes 2,3)	\$ 83,247	\$ -	\$ 83,247
Receivables	(Note 4)	100,150	-	100,150
Prepaid Expense		2,442	-	2,442
<b>TOTAL ASSETS</b>		<u>\$ 185,839</u>	<u>\$ -</u>	<u>\$ 185,839</u>
<b>LIABILITIES AND NET ASSETS</b>				
Accounts Payable and Accruals		\$ 3,201	\$ -	\$ 3,201
Due to Jan Hus Presbyterian Church		5,685	-	5,685
<b>TOTAL LIABILITIES</b>		<u>8,886</u>	<u>-</u>	<u>8,886</u>
<b>NET ASSETS</b>	(Note 2)	\$ 176,953	\$ -	176,953
<b>TOTAL NET ASSETS</b>		<u>176,953</u>	<u>-</u>	<u>176,953</u>
<b>TOTAL LIABILITIES AND NET ASSETS</b>		<u>\$ 185,839</u>	<u>\$ -</u>	<u>\$ 185,839</u>

The accompanying notes are an integral part of the financial statements.

THE URBAN OUTREACH CENTER OF NEW YORK CITY, INC.  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2020

	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Total</u>
REVENUES, GAINS, AND OTHER SUPPORT			
Contributions, Grants, Program Income and Other Receipts	\$ 478,692	\$ -	\$ 478,692
TOTAL REVENUES, GAINS, AND OTHER SUPPORT	<u>478,692</u>	<u>-</u>	<u>478,692</u>
EXPENSE			
<b>Program Service:</b>			
Clothing and Hospitality	89,073	-	89,073
Food Pantry and Community Meals	104,853	-	104,853
<b>Management and General</b>	97,705	-	97,705
<b>Fundraising</b>	10,108	-	10,108
TOTAL EXPENSE	<u>301,739</u>	<u>-</u>	<u>301,739</u>
CHANGE IN NET ASSETS	176,953	-	176,953
NET ASSETS AT THE BEGINNING OF THE YEAR	-	-	-
NET ASSETS AT END OF YEAR	<u>\$ 176,953</u>	<u>\$ -</u>	<u>\$ 176,953</u>

The accompanying notes are an integral part of the financial statements.

THE URBAN OUTREACH CENTER OF NEW YORK CITY, INC.  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED JUNE 30, 2020

Cash Flows From Operating Activities:	
Change in Net Assets	\$ 176,953
Adjustments to Reconcile Change in Net Assets to Net Cash provided by/(used in) Operating Activities:	
(Increase)/Decrease in:	
Receivables	(100,150)
Prepaid Expense	(2,442)
Increase/(Decrease) in:	
Accounts Payable and Accruals	3,201
Due to Jan Hus Presbyterian Church	5,685
Net Cash used by Operating Activities	<u>83,247</u>
Net Increase/(Decrease) in Cash and Cash Equivalents	83,247
Cash and Cash Equivalent at Beginning of Year	-
Cash and Cash Equivalent at End of Year	<u>\$ 83,247</u>

The accompanying notes are an integral part of the financial statements.

THE URBAN OUTREACH CENTER OF NEW YORK CITY, INC.  
 STATEMENT OF FUNCTIONAL EXPENSE  
 FOR THE YEAR ENDED JUNE 30, 2020

	PROGRAM SERVICE				
	CLOTHING AND HOSPITALITY	FOOD PANTRY AND COMMUNITY MEALS	MANAGEMENT AND GENERAL	FUNDRAISING	TOTAL
EXPENSES					
Administration Expense	\$ -	\$ -	\$ 16,178	\$ -	\$ 16,178
Salaries and Fringe Expense	87,094	74,016	67,919	-	229,029
Professional Fees	-	-	13,608	10,108	23,716
Programs Expense	1,979	30,837	-	-	32,816
Total Expenses	<u>\$ 89,073</u>	<u>\$ 104,853</u>	<u>\$ 97,705</u>	<u>\$ 10,108</u>	<u>\$ 301,739</u>

The accompanying notes are an integral part of the financial statements.



**THE URBAN OUTREACH CENTER OF NEW YORK CITY, INC.**  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2020

Note 1 -**Background, Nature of Organization and Operations:**

The Urban Outreach Center of New York City, Inc. (the “Organization,” the “Urban Outreach Center,” the “UOCNYC,” the “Center”), is organized under the Laws of the State of New York and is exempt from taxation under Section 501 (c) (3) of the Internal Revenue Code.

The Urban Outreach Center is the premier social services center of serving homeless and low-income New Yorkers. Its purpose is to provide a complete range of resources to support the full worth and dignity of every person. The Urban Outreach Center’s programs and services are a lifeline for the most vulnerable populations from all five boroughs of New York City, providing material and spiritual comfort and a warm, compassionate environment.

The Urban Outreach Center collaborates extensively with partners such as other agencies, City and State agencies, other worship communities, churches, synagogues, mosques and private and public groups to extend support to the broad spectrum of services it provides to the community, along with hosting community events around social justice topics related to ending poverty, improving food access and housing and food security, anti-racism, human trafficking and immigrant rights, to name a few. Through the advocacy collaborations, the Center endeavors to educate the local community and elected officials, of the programs, services and opportunities that build a stronger community in which all people are housed, well fed, clothed and gainfully employed.

The Urban Outreach Center of New York City, Inc.’s mission statement and vision are as follows:

Mission Statement

To create a space of justice-centered hospitality where homeless and low-income New Yorkers are empowered to access the necessities and connections they need to thrive.

Vision

To end the hunger gap in East Harlem and the Upper East Side by Providing more than a million pounds of healthy, free food by the end of 2021.

**THE URBAN OUTREACH CENTER OF NEW YORK CITY, INC.**  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2020

Note 1 -**Background, Nature of Organization and Operations (Continued):**

Program Services

The Urban Outreach Center offers the following service programs: Food Pantry Program: Food and Screening; Weekly Dinner Program; Clothing Distribution Program, Hygiene and Healthcare; Emergency Transportation; Documentation, Placements and Referrals; and Advocacy.

***Food Pantry Program: Food and Screening*** - The food pantry provides a nutritious variety of goods, including fresh produce suited to guests' needs. This program services over 1000 families each month. Guests are also screened for food stamps during the food pantry intake process. The food program also offers nutrition education to the in-take guests, helping them learn how to prepare simple nutritious meals using canned and fresh fruits and vegetables available in the Food Pantry. The program also offers daily distribution of pastries, sandwiches, bread and fruit to its guests.

***Weekly Dinner Program*** - Each Tuesday evening a carefully planned meal is prepared to provide a balanced diet, including at least three of the five daily vegetable portions recommended, to as many as 200 men, women and children; and on average 170 guests.

***Clothing Distribution Program, Hygiene and Healthcare*** - The Center offers free access to separate clothing distribution rooms for men, women and children; and general and work-related clothing Mondays, Wednesdays, and Fridays. The Center also supplies the homeless community with basic necessities: toiletries such as soap, razors and deodorant, toothpaste and toothbrushes, sunscreen and body lotion. During the winter season items essential to outdoor guests' health, comfort and peace of mind, new warm and stay-dry socks, hats and gloves, and thermal underwear. In addition, the Center provides flu shots, HIV/AIDS awareness packets, blood screenings and scheduled health-related workshops and speakers, benefits screening and advocacy for guests.

***Emergency Transportation*** – One round trip Metro Cards are provided to those who need emergency transportation for health and other urgent reasons.

***Placements and Referrals; and Advocacy*** - The Center offers support and referral services that assist guests with personal documentation (birth certificates, marriage licenses, social security cards, etc.), anti-eviction support and initial screening and referrals for housing, health care, hygiene, medical and substance abuse referrals and placements. This support and referral facility is open five days a week, 52 weeks a year. The Center also provides a job support space with a computer, printer, and phone and volunteers who are available to help with employment questions and resume writing. Also, individuals who have no permanent address receive their personal mail and distribute small parcels through the Center.

**THE URBAN OUTREACH CENTER OF NEW YORK CITY, INC.**  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2020

Note 2 -**Summary of Significant Accounting Policies:**

**Basis of Accounting and Presentation**

The financial statements of The Urban Outreach Center of New York City, Inc. (the “Organization”) have been prepared on the accrual basis of accounting following accounting principles generally accepted in the United States of America.

**New Accounting Policies from Recent Accounting Pronouncements**

In August 2016, the Financial Accounting Standards Board (“FASB”) issued Accounting Standards Update, (“ASU”) No. 2016-14, Not-for-Profit Entities (Topic 958) - Presentation of Financial Statements of Not-for-Profit Entities (“ASU 2016-14”). ASU 2016-14 changes presentation and disclosure requirements for not-for-profit entities to provide more relevant information about their resources (and the changes to those resources) to donors, grantors, and creditors, and other users.

These include qualitative and quantitative requirements in the following areas: • Net Asset Classes; • Investment Return; • Expenses; • Liquidity and Availability of Resources; and • Presentation of Operating Cash Flows.

The Organization has implemented ASU 2016 -14 changes; there was no impact on the Organization’s change in net assets or financial position upon adoption of the new standard.

Under the provisions of the Not-for-Profit Entities Topic 958 Guide relating to ASU No. 2016-14, net assets and revenues, and gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Organization and changes therein are classified as follows:

**Net Assets Without Donor Restrictions:** Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Organization. The Organization’s board may designate assets without restrictions for specific operational purposes from time to time. At June 30, 2020, Net Assets Without Donor Restrictions is \$176,953.

**Net Assets With Donor Restrictions:** Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Non-Profit Organization or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity. At June 30, 2020, Net Assets With Donor Restrictions is \$0.

**THE URBAN OUTREACH CENTER OF NEW YORK CITY, INC.**  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2020

Note 2 -**Summary of Significant Accounting Policies (Continued):**

New Accounting Policies from Recent Accounting Pronouncements (Continued)

In May 2014, the Financial Accounting Standards Board ("FASB") issued Accounting Standards Update ("ASU") 2014-09 that introduces a new five-step revenue recognition model in which an entity should recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. This ASU also requires disclosures sufficient to enable users to understand the nature, amount, timing, and uncertainty of revenue and cash flows arising from contracts with customers, including qualitative and quantitative disclosures about contracts with customers, significant judgments and changes in judgments, and assets recognized from the costs to obtain or fulfill a contract. The standard is effective for fiscal years beginning after December 15, 2018, with early adoption permitted for nonpublic entities.

The Organization has implemented ASU 2014-09 changes; there was no impact on the Organization's change in net assets or financial position upon adoption of the new standard.

Contributions

The Organization reports gifts of land, buildings, and equipment as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are to be reported as restricted support. In the absence of explicit donor stipulations about how long those long-lived assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Income Taxes

The Urban Outreach Center of New York City, Inc. is exempt from Federal income taxes under Section 501 (c) (3) of the US Internal Revenue Code.

**THE URBAN OUTREACH CENTER OF NEW YORK CITY, INC.**  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2020

Note 2 -**Summary of Significant Accounting Policies (Continued):**

Revenue Recognition

Revenues are received from contributions, grants, and program income. Revenues received are recorded as Net Assets With Donor Restriction and Net Assets Without Donor Restriction depending on the existence and/or nature of any donor restrictions.

All donor-restricted support is reported as an increase in Net Assets With Donor Restriction, depending on the nature of the restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), Net Assets With Donor Restriction are reclassified to Net Assets Without Donor Restrictions and reported in the statement of activities as Net Assets Released from Restriction.

Contributed Services

The Organization receives services donated by its members in carrying out the Organization's mission. No amounts have been reflected in the financial statements for those services since they do not meet the criteria for recognition.

Cash Equivalents

For the purposes of the statement of cash flows, the Organization considers all highly liquid debt instruments purchased within maturity of three months or less to be cash equivalents.

Capitalization Policy

Property, Plant, and Equipment are recorded at cost, if purchased, or fair value, if donated. Property, Plant, and Equipment with life expectancy of less than one year are expensed.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**THE URBAN OUTREACH CENTER OF NEW YORK CITY, INC.**  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2020

Note 2 - **Summary of Significant Accounting Policies (Continued):**

Functional Allocation of Expense

The costs of providing various programs and supporting services have been summarized on a functional basis in the Statement of Activities. The Statement of Functional Expense presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the program and supporting services benefited.

Note 3 - **Cash and Cash Equivalents:**

Cash and Cash Equivalents represents the Organization's operating account held in the JP Morgan financial institution. At June 30, 2020, Cash and Cash Equivalents is \$83,247.

Note 4 - **Receivables:**

Receivables represents the balance of pledges made to the Organization. At June 30, 2020, Receivables is \$100,150.

Note 5 - **Related Party:**

Some of the Board of Directors of The Urban Outreach Center of New York City, Inc. are members of Session, Officers, and Leaders of the Bohemian Brethren Presbyterian Church, Inc. A.K.A Jan Hus Presbyterian Church.

Also, as a part of the common goals and vision of Those Charged With Governance of the UOCNYC and the Church, the UOCNYC receives contributions from the Church and uses the Church's facilities to run its programs.

Note 6 - **Liquidity and Availability:**

The Organization's Financial Assets are available for general expenditure, that is without donor restrictions limiting their use, within one year of the balance sheet date, comprise of the Cash and Cash Equivalents of \$83,247 and Receivables of \$100,150. There were no donor restrictions or other limits on Cash and Cash Equivalents and Receivables, to be used in the next year. The UOCNYC has a goal to maintain liquid financial assets, which consist of cash and cash equivalents, on hand to meet 90 days of normal operating expenses.

**THE URBAN OUTREACH CENTER OF NEW YORK CITY, INC.**  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2020

Note 7 - **Functional Expense:**

The Organization's financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include: administration; salaries and fringe benefits; professional fees and program expense which are allocated based on the basis of estimates of time and effort.

Note 8 - **Concentrations of Revenue Sources:**

The Organization is supported primarily by contributions from the public supporters, corporations, and foundations. It is always considered reasonably possible that the Organization could lose public supporters, corporations, and foundations support and that could affect the Organization's revenues.

Note 9 - **Subsequent Events:**

The Organization evaluated its June 30, 2020 financial statements for subsequent events through March 16, 2021, the date the financial statements were available to be issued. The Organization is not aware of any subsequent events.